
Floor Manager

Job Description

Fancypants Baking Co., an award-winning natural cookie manufacturer based near Boston, MA, is seeking a hands-on Floor Manager to join our team. We are seeking experienced candidates with a food manufacturing background, strong attention to detail, and excellent problem solving and communication skills.

Description

The primary goal for our Floor Manager is to efficiently lead production teams and oversee the movement of products through ingredient prep, mixing, cookie formation, baking, decorative finishing, packaging, and shipping. Our Floor Manager must be a talented individual with a positive attitude who drives teamwork, efficiency, and organized workflow.

Primary responsibilities include:

Collaborate with leadership team to develop short, medium- and long-term production plans.

Leads department heads to execute short term daily production plans in an efficient and effective manner.

Hire, train, manage schedules, provide day-to-day direction, and evaluate performance of all production staff.

Work hand in hand with Quality Assurance to ensure production adheres to our high quality standards.

Enforcement of labor budget and time standards set by leadership team.

Lead daily production meetings to review and assess productivity and needs to department heads.

Participate as a senior management team member, in company-wide efforts on environmental sustainability, reduction of food waste, and recycling.

Requirements

- Experience in food manufacturing is required.
- 3-5 years of management experience.
- Strong computer and math skills, relevant to inventory tracking and production planning
- Bilingual (Spanish) a major plus
- A positive, can-do, team player attitude, and a sense of urgency.
- Strong ability to train, monitor and provide feedback to your team members.
- Excellent time management skills.

Benefits

- Competitive pay, medical benefits, paid vacation and holidays, 401(k) Retirement Plan with company matching, discounted cookies
- A clean, well-organized and modern facility
- Ownership and management staff with a commitment to employee success

Hours

- Full-time Monday-Friday, with occasional Saturdays during peak seasons

About Us

Fancypants Baking Co. is a mission driven company that provides sustainably sourced, delicious baked goods to supermarket bakery and grocery departments throughout the United States.

We are committed to affirmatively providing equal opportunity to all associates and qualified applicants without regard to race, color, ancestry, national origin, religion, sex, marital status, sexual orientation, gender identity or expression, legally protected physical or mental disability, or any other basis protected under applicable law.